

LAKE HIGHLANDS AREA CHOIR BOOSTER CLUB CHECK REQUEST FORM

*A separate form is required for each **check***

Request Submitted By: _____
Print Name
Signature
Date
____/____/____

Please charge the following fund: LHHS _____ FMJH _____ LHJH _____ Booster Club _____

Distribution of Check: Mail to Payee _____ Payee to Pick-up: _____ Other (Specify): _____

Issue check to:

Name: _____

Amount: _____

Address: _____

Account to be charged: _____

City, State, Zip: _____

What did you buy? _____

Other Expense

John Stallings

Fund Raising

Pop Group

Student Paid

- Accompanist
- Accounting
- Awards
- Bank Charge- Large Deposit
- Convention
- Disney (Jr High)
- Equip Maintenance
- Flowers / Gifts
- Hospitality
- Misc.
- Music
- New Equipment
- NSF Fees
- Office Supplies/Equipment
- Photographs
- Postage
- Pre-UIL Judges
- Printing
- Scholarship Donation
- Uniforms
- Webmaster

- Scholarships
- Misc.

- Awards
- Fall Project
- Other Project
- Poinsettias

- Advertising
- Choreographer
- Drops/Sets
- Equipment
- Equipment Rental
- Espre Trailer
- Hospitality
- Judges Fees
- Misc.
- Production Personnel
- Programs/Tickets
- Show Expense – Other
- Sound Equipment
- Stage
- Student Paid Trips
- Travel – Equipment
- Wardrobe

- Composite Picture Board
- Entry Fees: S&E/UIL/ Region
- Miscellaneous
- Parties – Christmas (H.S.)
- Parties – Junior High
- Parties – Other (H.S.)
- Parties – Spring (H.S.)
- Student Trips
- T-Shirts
- Voice Lesson Admin
- Voice Lessons

Party Expense

- Alumni
- Back to School
- Other

Other

Date Paid: ____/____/____ Check # or Debit: _____ Approval: _____ Treasurer Initials _____

Please attach receipts to this form and deliver to:

**Scott Roach
9905 Milltrail Dr.
Dallas, TX 75238**

**Questions? Contact Scott Roach at 214-532-5069 (cell)
or email at saroach@swbell.net**